**PROTECTION AND PERMANENCY M EMORANDUM, 14-01**

**TO:** Service Region Administrators

 Service Region Administrator Associates

 Service Region Clinical Associates

 Regional Program Specialists

 Family Services Office Supervisors

**FROM:** Tina Webb, Assistant Director

 Division of Protection and Permanency

**DATE:**  February 21, 2014

**SUBJECT:**  Using TWIST News and Access Information for iTWIST and cTWIST

Since the implementation of iTWIST, the technology group continues to communicate helpful information related to the navigation and functioning of iTWIST. TWIST news updates are available at: https://chfsnet.ky.gov/oats/twist/news/Pages/home.aspx.

Following a request of the field, the logon instructions for iTWIST and cTWIST are attached to this memorandum.

If you have any questions regarding this memorandum, please contact via e-mail, lisaa.durbin@ky.gov or by telephone at (502) 564-7635, ext. 3567 or contact via email, steven.fisher@ky.gov or by telephone at (502) 564-7043, ext. 3570.